



CALIFORNIA RURAL INDIAN HEALTH BOARD, INC.

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REQUEST FOR APPLICATIONS

Tribal Local Opioid Coalitions: Bringing Tribal Communities Together to Prevent Opioid-Related Deaths

[Tribal] A unified response to
[MAT] the opioid crisis in
California Indian Country



Important Dates

| | |
|----------------------------------|------------------------------|
| Project Period: | June 2, 2023 - June 20, 2024 |
| Funding Announcement Release: | May 1, 2023 |
| Informational Webinar: | May 4, 2023 |
| Application Deadline: | May 16, 2023 |
| Expected Selection Notification: | May 22, 2023 |
| Mandatory Grantee Meeting: | June 13, 2023 |

Background

Thank you for your interest in the Tribal Local Opioid Coalition (TLOC) funding opportunity. This funding opportunity has been made available as part of the California Rural Indian Health Board, Inc. (CRIHB) Tribal Medication-Assisted Treatment (TMAT) project funded by the California Department of Health Care Services (DHCS) Substance Abuse and Mental Health Services Administration (SAMHSA) through the State Opioid Response III grant.

TLOC Description

CRIHB will fund up to 12 TLOCs to address the opioid crisis in California Tribal communities. Coalition members will work toward the following objectives: increasing access to treatment, reducing unmet treatment needs, reducing opioid overdose-related deaths through prevention and treatment, and increasing recovery support activities for opioid use disorder (OUD) and stimulant use. TLOCs are meant to be multisector, interagency partnerships of community members, stakeholders, and service providers who work together to reduce and eliminate opioid and stimulant-related impacts of opioid and stimulant use in Tribal communities.

Required activities

Each funded TLOC will be required to complete the activities below:

Year 1

1. If eligible, enroll in DHCS Naloxone Distribution Project
2. Collect baseline data
 - Number of people served (total vs. AIAN)
 - Submit county/region/zip code-specific data from the California Opioid Dashboard, ODMAP, and other relevant sources.
3. Create an implementation plan
 - Distribute educational material
 - Distribute naloxone and harm-reduction supplies
 - Outreach plan
 - Evaluation plan
 - Incorporating harm reduction strategies and traditional healing practices.
4. Attend required meetings with the regional TMAT Champion, the California Indian Opioid Safety Coalition (CIOSC), California Indian Harm Reduction Workgroup, and in-person site visits from CRIHB.
5. Assign a representative to the CIOSC Planning Committee (if a returning TLOC).

Year 2

1. Host an independent TLOC, including Tribal, regional and statewide partnerships across sectors: law enforcement, local providers, schools, EMS, religious/spiritual institutions, etc. An application where the applicant participates in a coalition and is not the host will be disqualified.
2. Collect data
 - Submit county/region/zip code-specific data from the California Opioid Dashboard, ODMap, and other relevant sources.
 - Number of people attending TLOC meetings and (any questions we need to answer Qualtrics)
3. Participate in local and statewide evaluation efforts of the TMAT project, including the development and quarterly review of a TLOC evaluation plan.
4. Promote improved pain management and safe prescribing practices.
5. Develop relationships that promote patient access to prevention, treatment, and recovery services.
6. Reduce stigma to opioid addiction by offering community and staff training (i.e., harm reduction, opioids 101)
7. Conduct training and distribute naloxone, education materials, and harm-reduction supplies
8. Provide informational materials to Tribal Indian stakeholders on opioid overdose response, recognition, and naloxone administration.

CRIHB will provide funded TLOCs with access to a TMAT Champion, who will serve as a coach to provide ongoing support, training, and technical assistance. Opportunities for peer-to-peer learning will be available through regional and statewide convenings and webinars. Each funded TLOC will work with a TMAT Champion and the California Tribal Epidemiology Center to obtain their region's opioid-related data and develop a TLOC evaluation plan.

Eligibility

Applicants must:

- Be a Tribal Health Program (THP), Tribe, or Tribal Organization within California.
- Have the capacity to complete the required activities within the project time frame.

Note: The applicant must be one organization. The applicant organization will be funded to serve as the lead member of their coalition and will be responsible for coordinating and organizing the TLOC, completing deliverables, and submitting progress reports to CRIHB.

Project Period

Applications are due May 16, 2023, by 5:00 p.m. (PST).

This Request for Application (RFA) project period to complete funded activities is from June 2, 2023 to June 20, 2024. The funding will be split into two years, with a separate subcontract signed each year; subcontracts are contingent upon continued funding from DHCS. The Year 1 subcontract will be from June 2, 2023 to June 20, 2023. Year 2 is estimated from July 20, 2023 to June 20, 2024.

Funding Available

The approximate number of awards: 12. The annual award amount will range from \$40,000 to \$59,500 to support TLOC activities. This is a competitive funding opportunity; programs will be awarded based on the application review. After a program is officially notified of funding, one-quarter of the award will be given upfront. The remaining award will be issued upon completion of project deliverables and submission of one progress report and one Final Report. All subcontract funds must be invoiced by the end date stated in the contract.

Application Guidelines

A completed application includes a preliminary Work Plan, Statement of Need, Organizational Capacity Statement, Preliminary Evaluation Plan, and Budget.

Applicants will be notified if additional documentation is required. All application documents must be typewritten and submitted by 5:00 p.m. on May 16, 2023.

Project Requirements

Each THP, Tribe, or TO selected will be required to do the following:

- Identify leadership and staff support;
- Complete the activities indicated in the grantee's proposed Work Plan;
- Adhere to reporting requirements;
- Work collaboratively with the CRIHB TMAT staff;
- Participate in project-sponsored meetings and training; and
- Commit to the requirements of the subcontracting program, including adhering to timelines and providing the appropriate deliverables listed on pages 23-24 under Required Activities.

Required Reporting

Year 1

- Report and the invoice are due June 20, 2023.

Year 2

- Report 1 and the invoice are due January 10, 2024.
- Report 2 and the invoice are due June 20, 2024.

Budget Guidelines

The purpose of the budget narrative is to present and justify all expenses required to achieve project aims and objectives. In general, the budget narrative should provide as much detail and justification as necessary and explain why each of the items on the budget page is needed to accomplish the proposed project.

Salaries and Wages: Include information for each requested position, providing:

1. Name of staff member occupying the position, if available;
2. Annual salary;
3. Percentage of time budgeted for this program; and
4. The total salary requested;

Fringe Benefits: Usually applicable to direct salaries and wages. Provide information on the rate of fringe benefits used and the basis for their calculation;

Supplies: General office supplies may be shown by an estimated monthly amount multiplied by the number of months in the budget category. Also, justify the use of each item and relate it to specific program objectives. No single item purchase of \$5,000 or more and no aggregate total of \$5,000 to one single vendor;

Travel: Whenever possible, list "who, what, when, where, and why." Use state lodging, mileage, and per diem rates for relevant travel, including but not limited to attendance of existing Local Opioid Coalition meetings, reimbursement to coalition members, etc.; link to travel regulations <https://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>

Consultant Services: Please indicate the services of non-employees "if paid by purchase order" in this section; and

Other Direct Costs: This line item may include phone lines, postage, printing, etc.

Review Criteria

All proposals will be reviewed by a selection committee comprised of CRIHB staff. Individual comments on final applications will not be provided. Proposals will be rated based on the following criteria:

- The degree to which the RFA meets all requirements
- The feasibility of achieving project objectives within the estimated schedule and budget

Contact Information

CRIHB is the lead agency for this project. The Research and Public Health Department (RPH) will administer and manage this project.

CRIHB Leads:

Kathleen Jack, MPH Project Director/RPH
Deputy Director/Interim Behavioral Health Clinical
Manager
KJack@crihb.org

Christy Tonel, MPH
Contracted Project Coordinator
ctonel@crihb.org

Cesar Gonzalez-Garcia, MA
Project Coordinator
cgonzalez-garcia@crihb.org

Caroline Brewer, BS
TMAT Champion
cbrewer@crihb.org

Rahmad Perry, BA
TMAT Champion
Rperry@crihb.org

How to Apply

The completed application must be received by 5:00 p.m. (PST) May 16, 2023. The application must be submitted to CRIHB via email to both Christy Tonel at ctonel@crihb.org and Cesar Gonzalez-Garcia at cgonzalez-garcia@crihb.org

An optional informational Zoom webinar is scheduled for May 4, 2023, from 11:00 a.m.-12:00 p.m., which will detail application requirements and answer questions.

Informational webinar

Zoom Meeting ID: 526 764 9673

One tap mobile

+16699006833,,5267649673# US (San Jose)

+16694449171,,5267649673# US

<https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F5267649673&data=05%7C01%7Ckjack%40crihb.org%7C70eb9c7b5a164576504308db3537af94%7Cd311daaa3fea4ae194db70e16f373892%7C0%7C0%7C638162285511151852%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Iik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=96xgAcYqKfj3M0tfEOC1K3xjWqS3h7ciSF78Xfb2Mjk%3D&reserved=0>

Funding Limitations

Subcontract funds may not be used to substitute or replace funds already allocated or spent for the same activity. These funds may not be used for clinical services, purchase of furniture or equipment (Equipment is defined as tangible, non-expendable personal property charged directly to an award having a useful life of more than one year AND an acquisition cost of \$5,000 or more per unit), to construct or renovate facilities for lobbying or unrelated to the project. Subcontract funds may be used for project staff salaries, supplies, project-related travel, and other direct expenses related to the project plan. Funds may not be used for construction. Utilize the following link to review the allowable costs fact sheet; <https://californiamat.org/resource/sor-iii-allowable-costs-fact-sheet/>.

Application

CONTACT INFORMATION

| | |
|---|--|
| Tribal Health Program or Tribal Organization Name | |
| Tribe(s) Represented | |
| Street Address | |
| City, State, Zip Code | |
| Phone | |

OFFICIAL CONTACT (CEO, Chairperson, or Tribal Administrator)

| | |
|----------------|--|
| Name and Title | |
| Work Phone | |
| Email Address | |

PROJECT LEAD (Responsible for carrying out project activities)

| | |
|---------------|--|
| Name | |
| Title | |
| Work Phone | |
| Email Address | |

FISCAL CONTACT (Person who oversees the accounting of grant or contract funds)

| | |
|---------------|--|
| Name | |
| Title | |
| Work Phone | |
| Email Address | |

Amount of Requested Funding: \$

Required Activities (preliminary work plan)

Each funded TLOC will be required to complete the activities below:

Year 1

1. Enroll in DHCS Naloxone Distribution Project
2. Collect baseline data
 - Number of people served (total vs. AIAN)
 - Submit county/region/zip code-specific from the California Opioid Dashboard, ODMaP, and relevant sources.
3. Create an implementation plan
 - Distribute educational material
 - Distribute naloxone and harm-reduction supplies
 - Outreach plan
 - evaluation plan
 - incorporating harm reduction strategies and traditional healing practices.
4. Attend required meetings with the regional TMAT Champion, the California Indian Opioid Safety Coalition (CIOSC), California Indian Harm Reduction Workgroup, in-person site visits from CRIHB, and assign a representative to the CIOSC Planning Committee (if a returning TLOC).
5. Submit the report; the template will be provided.

Year 2

1. Host an independent TLOC, including Tribal, regional and statewide partnerships across sectors: law enforcement, local providers, schools, EMS, religious/spiritual institutions, etc. Application where the applicant participates in a coalition and is not the host of a coalition, will be disqualified.
2. Collect data
 - Submit county/region/zip code-specific the California Opioid Dashboard, ODMaP, and other relevant sources.
 - Number of people attending TLOC meetings and (any questions we need to answer Qualtrics)
3. Participate in local and statewide evaluation efforts of the TMAT project, including the development and quarterly review of a TLOC evaluation plan.
4. Promote improved pain management and safe prescribing practices.

5. Develop relationships that promote patient access to prevention, treatment, and recovery services.
6. Reduce stigma to opioid addiction by offering community and staff training (i.e., harm reduction, opioids 101).
7. Conduct training and distribute naloxone, education materials, and harm-reduction supplies.
8. Provide informational materials to Tribal Indian stakeholders on topics including opioid overdose response, recognition, and naloxone administration.
9. Submit two reports; the template will be provided.

CRIHB will provide funded TLOCs with access to a TMAT Champion, who will serve as a coach to provide ongoing support, training, and technical assistance. Opportunities for peer-to-peer learning will be available through regional and statewide convenings and webinars. Each funded TLOC will work with a TMAT Champion and the California Tribal Epidemiology Center to develop their region's TLOC evaluation plan.

How do you plan on completing these activities? Each activity must be addressed.

A. NEED

Describe the opioid- and stimulant-related issues that affect the Tribal community or communities you plan to serve through this TLOC. Indicate the geographic region, the Tribal communities you serve, and the annual average of people served.

A large, empty rectangular box with a thin black border, intended for the user to provide their response to the question above. The box is currently blank.

B. ORGANIZATIONAL CAPACITY

Describe adequate staffing and experience to ensure the TLOC's success. Include the system and methods for financial reporting, budget management, and administration. List any past or current opioid-related funding to support your efforts.

Outline who will be responsible for key tasks such as coordinating the TLOC, monitoring the TLOC's ongoing progress, preparing reports, program evaluation, etc.

Describe all partners you plan to have participated in the TLOC.

C. EVALUATION

The University of California Los Angeles, Integrated Substance Abuse Program will require TLOCs to gather specific data throughout the project. Please describe how you will collect the following data:

1. Number of opioid overdose reversals using naloxone provided by CRIHB
2. Who and where are naloxone kits distributed to
3. Participant feedback from TLOC-hosted training
4. Opioid and stimulant overdose prevention education successes and challenges

D. Budget

| CATEGORY | NARRATIVE | AMOUNT REQUESTED |
|------------------------|------------------|-------------------------|
| Salary | | \$ |
| Fringe Benefits | | \$ |
| Supplies | | \$ |
| Travel | | \$ |
| Consultant/Contractual | | \$ |
| Other | | \$ |
| | TOTAL | \$ |

AUTHORIZED SIGNATURE (CEO, Chairperson, or Tribal Administrator)

| | |
|----------------|--|
| Name (printed) | |
| Signature | |
| Title | |
| Date | |